

U.S. Department of
Homeland Security

United States
Coast Guard



Commanding Officer
United States Coast Guard
National Maritime Center

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The National Maritime Center Moves to its Permanent Home

I am pleased to inform you that the Coast Guard National Maritime Center (NMC), which was originally located in Arlington, VA and temporarily relocated to Kearneysville, WV, is moving to its permanent home in Martinsburg, WV as part of our planned effort to restructure and centralize the Mariner Licensing and Documentation (MLD) Program. The permanent office in Martinsburg, WV, will become operational on January 7, 2008 and after that date no further NMC operations will be carried out in Arlington, VA or Kearneysville, WV. The first phase of our move will take place on December 7th and we will continue to transition through the holidays and into the New Year to meet our goal.

The NMC's new address will be:

Coast Guard National Maritime Center
100 Forbes Drive
Martinsburg, WV 25404.

The main telephone number beginning January 7th will be (304) 433 3400. Other numbers will be published in the future and posted on our website.

Utilizing the following headers on the general NMC address above will increase the NMC's efficiency in responding to the public's requests:

- ***Commanding Officer** for issues requiring Command attention;
- ***Operations & Oversight (NMC-1)** for issues related to REC operations and quality assurance;
- ***Training & Exams (NMC-2)** for issues related to Exams, Course Approval, Instructor, Designated Examiner, Oversight, Audit;
- ***Program Support (NMC-3)** for issues related to finance, general administration, and information technology;
- ***Mariner Information (NMC-4)** for issues related to credential application quality assurance, FOIA, WW II veterans, DD-214's, certificates of discharge, log books, shipping articles, and credential production;
- ***Mariner Evaluation (NMC-5)** for issues related to professional, medical and security evaluations.

All the best this holiday season,

David C. Stalfort
Captain, U.S. Coast Guard